

STAFF RESOURCE CENTER
Sacramento City College

CONFERENCE, WORKSHOP, & TRAVEL REPORT

Account No. _____ Date(s) Attended _____

Name _____ Faculty Classified/Administrator

Activity or Event _____

Location: _____

1. Overall rating of value of event: (least) 1 2 3 4 5 (most)

2. What was the primary focus of the conference/workshop?

3. What might you be able to share with the campus community in a different forum, e.g. staff development workshop, flex presentation?

4. If you were a presenter, what was your presentation?

5. Could you present on campus or in the district? To what audience?

6. Did you see a fabulous presentation that would be of interest to the SCC campus? If so, please identify the name of the presenter and the contact information (if available.)

Please save first (before completing), then complete, and email to WyckofT@scc.losrios.edu, within 30 days of completion of activity. This report will be on file in the Staff Resource Center and may be posted on a campus website. It may be reviewed by the Staff Development Committee or Coordinator for development of future staff programs or consideration in future funding of this type of activity.