

## **Make up of CTE Advisory Committee**

Perkins requirements for Career Technical Education Advisory Committee\*

To comply with Carl Perkins IV requirements, there must be a CTE Advisory Committee to review, plan and implement the colleges Career Technical Education Program. The Advisory Committee is a partnership between the education system and business world, to include business owners, managers, and employees in various industry sectors in the community, or a focused industry sector with a variety of members. CTE Advisory Committees meet several times during the school year, minimally each semester.

Committee make-up:

- CTE teachers
- Related academic teachers
- Administrators
- Counselors
- Industry & business representatives from the community (several)
- Labor organizations
- High school instructors
- Students and recent graduates
- CTE transitions coordinator
- Other interested community members
- Representatives of special populations

CTE Advisory Committees provide:

- Assistance with keeping CTE programs up to date
- Support and advice that is not readily available to colleges
- A connection between college and the community
- Networking and information sharing among members

Functions of CTE Advisory Committees

- Assist in planning course sequence, outlines or content
- Assist teachers with real world examples of the work-place and expectations of employers
- Offer professional development job-shadowing to teachers
- Regularly evaluate the CTE program: sequence of courses, equipment, and facility
- Provide advice on equipment needs
- Provide assistance with the development, implementation and evaluation of CTE programs
- Provide relevant labor market information