

STUDENT SCORECARD

Sacramento City College: Business & CIS Division

ACCOUNTING CLERK Certificate of Achievement

Academic Year: _____

Date: _____

Name: _____

ID: _____

Phone: _____

* All prerequisite courses must be completed with a grade of C or better.

<input type="checkbox"/>	Course #	Course Name	Units	Prerequisites and Advisories*	Semester Offered			Rec Sem	Grade
					FA	SP	SU		
		English Prerequisite: ENGWR 51 and ENGRD 110						1 st	
		Math Prerequisite: None						1 st	
		Other Prerequisite: CISC 300 or 310						1 st	
	ACCT 101	Fundamentals of College Accounting	3	Prerequisite: None; <i>Advisory: ENGRD 110 and MATH 34</i>	F	F	F	1 st	
	ACCT 121	Payroll Accounting	3	Prerequisite: ACCT 101	F	F		2 nd	
	ACCT 341	Computerized Accounting	2	Prerequisite: ACCT 101 or 301; <i>Advisory: BUSTEC 100.1</i>	O	F, O		2 nd	
	BUS 100	English for the Professional	3	Prerequisite: ENGWR 51 and ENGRD 110, or ESLW 320 and ESLR 320; <i>Advisory: BUSTEC 100.1 or BUSTEC 300.1</i>	O	F, O	O	2 nd	
	BUS 105	Business Mathematics	3	Prerequisite: None; <i>Advisory: ESLR 320 or ENGRD 10, and MATH 27 or 28</i>	F	F		1 st or 2 nd	
	BUSTEC 100.1	Keyboarding Skills: Beginning	1	Prerequisite: None; <i>Advisory: ENGRD 110 and ENGWR 51, or ESLR 310 and ESLW 50</i>	F	F	F	1 st or 2 nd	
	BUSTEC 101	Computer Keyboarding: 10 Key	1	Prerequisite: None	F	F	F	1 st	
	CISA 305	Beginning Word Processing	2	Prerequisite: CISC 300 or 310, <i>Advisory: BUSTEC 300.1 or 100.1</i>	F, O	F, O	F, O	1 st	
	CISA 315	Introduction to Electronic Spreadsheets	2	Prerequisite: None; <i>Advisory: BUSTEC 300.1, BUSTEC 100.1, CISC 300, or CISC 310</i>	F, O	F, O	O	2 nd	
	Total Units Required (not including prerequisites):		20						