

# STUDENT SCORECARD

Sacramento City College: Business & CIS Division

## SMALL BUSINESS MANAGEMENT

AS Degree

Academic Year: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

ID: \_\_\_\_\_

Phone: \_\_\_\_\_

Course #	Course Name	Units	Prerequisites and Advisories*	Semester Offered			Rec Sem	Grade
				FA	SP	SU		
	English Prerequisite: BUS 100, ENGWR 101, or ESLW 340						1st	
	Math Prerequisite: MATH 120 and 124						1st	
	Other Prerequisite: BUSTEC 300.1						1st	
ACCT 101 OR ACCT 301	Fundamentals of College Accounting OR Financial Accounting	3 - 4	<b>101:</b> Prerequisite: None; <i>Advisory: ENGRD 110 and MATH 34</i> <b>301:</b> Prerequisite: None; <i>Advisory: ENGRD 310 and MATH 100</i>	F F	F F	F F,O	2nd	
BUS 300	Introduction to Business		Prerequisite: None, <i>Advisory: ENGWR 51 or ESLW 50</i>	F,O	F,O	F,O	1st	
BUSTEC 300.2	Keyboarding/Applications: Document Formatting	1	Prerequisite: BUSTEC 300.1 or BUSTEC 100.1 and the ability to touch- type 28 words per minute for two minutes, with a maximum of five errors	O	O	F	2nd	
CISC 300	Computer Familiarization	1	Prerequisite: None; <i>Advisory: BUSTEC 300.1 or BUSTEC 100.1 or touch typing at 28 wpm</i>	F	F	F	2nd	
MKT 300	Principles of Marketing	3	Prerequisite: None; <i>Advisory: BUS 100, ENGWR 101, or ESLW 340</i>	H	H	O	3rd	
MKT 310	Selling Professionally	3	Prerequisite: None				3rd	
MKT 314	Advertising	3	Prerequisite: None	F			4th	
BUS 350	Small Business Management / Entrepreneurship	3	Prerequisite: None	F	F,O	O	3rd	
<b>A Minimum of 3 units from the following:</b>								
BUS 105	Business Mathematics	3	Prerequisite: None; <i>Advisory: ESLR 320 or ENGRD 10, and MATH 27 or 28</i>	F	F		1st	
ECON 310	Economic Statistics	3	Prerequisite: MATH 120 and 124	F,O	O	F	3rd	
<b>A Minimum of 9 units from the following:</b>								
BUS 310	Business Communications	3	Prerequisite: BUS 100, ENGWR 101, or ESLW 340	F,O	O	F	2nd	
BUS 340 OR BUS 345	Business Law OR Law and Society	3	Prerequisite: None	F,O F	F,O	F,O O	4th	
CISA 305	Beginning Word Processing	2	Prerequisite: CISC 300 or 310, <i>Advisory: BUSTEC 300.1 or 100.1</i>	F	F	F,O	2nd	
CISA 310	Introduction to Electronic Spreadsheets	1	Prerequisite: BUSTEC 300.1 or BUSTEC 100.1 and the ability to touch- type 28 words per minute and CISC 300 or CISC 310				3rd	
ECON 302 OR ECON 100	Principles of Macroeconomics OR Introduction to Economics	3	302: Prerequisite: MATH 100 or MATH 104 100: Prerequisite: None	F,O O	F,O O	F,O	3rd	

	MGMT 304	Introduction to Management Functions	3	Prerequisite: None; <i>Advisory: BUS 100, ENGWR 101 or ESLW 340</i>	H	H		2nd	
	MGMT 372	Human Relations and Organizational Behavior	3	Prerequisite: None; <i>Advisory: BUS 100, ENGWR 101 or ESLW 340</i>	O	O	O	2nd	
<b>A Minimum of 6 units from the following:</b>									
	BUS 210	The Business Plan	1	Prerequisite: None				4th	
	BUS 212	Marketing for Small Businesses	1	Prerequisite: None				4th	
	BUS 214	Financing a Small Business	1	Prerequisite: None				4th	
	BUS 216	Essential Records for Small Business	1	Prerequisite: None				4th	
	BUS 218	Management Skills for Small Business	1	Prerequisite: None				4th	
	BUS 220	Retailing and Merchandising for the Small Business	1	Prerequisite: None				4th	
	MGMT 304	Introduction to Management Functions	3	Prerequisite: None; <i>Advisory: BUS 100, ENGWR 101 or ESLW 340</i>				3rd	
	MGMT 372	Human Relations and Organizational Behavior	3	Prerequisite: None; <i>Advisory: BUS 100, ENGWR 101 or ESLW 340</i>				4th	
	MKT 330	Internet Marketing	3	Prerequisite: None; <i>Advisory: CISC 305</i>	O	O		1st	
<b>Total Units Required (not including prerequisites):</b>			38-39						

\* All prerequisite courses must be completed with a grade of C or better.

### Suggested Electives:

California State University - Breadth	University of California or California State University - IGETC	Local GE Pattern
BUS 320: Concepts in Personal Finance	ECON 302: Principles of Macroeconomics	BUS 320: Concepts in Personal Finance
BUS 330: Managing Diversity in the Workplace	ECON 304: Principles of Microeconomics	BUS 330: Managing Diversity in the Workplace
ECON 302: Principles of Macroeconomics		ECON 100: Introduction to Economics
ECON 304: Principles of Microeconomics		ECON 302: Principles of Macroeconomics
		ECON 304: Principles of Microeconomics