



SAC CITY COLLEGE OPERATIONS

A-Frame Use Form

Requestor Name:

Division:

Phone Number:

Work Location:

Please Check: Faculty Staff Admin

Budget Number:

Number of A-
Frames Needed:

Date(s) Needed:

Use Agreement:

1. All materials will be attached by the user and will follow district guidelines on appropriate language.
2. Only tape will be used. No permanent devices will be used (staples, tacks, nails, glue, etc.), and all materials and tape will be cleaned off prior to returning.
3. Frames will be picked up and transported by the user.
4. Frames will be returned within 24 hours of last date of use.
5. No permanent modifications will be made to the frames (cutting, removing hardware, etc.).
6. Frames must not leave the campus unless preapproved authorization is given by the Director of Operations.
7. The frames will be placed where they will not impede paths of travel.
8. **Failure to return an A-Frame will result in a \$100.00 charge per frame.**

User Signature:	Date:
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Manager/Dean Signature:	Date:
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Operations Use Only

A-Frame #s:
