

Sacramento City College  
Academic Senate  
Approved December 1, 2020

**Constitution**

Article I – Name and Purpose

- Section 1      This organization shall be known as the Sacramento City College Academic Senate.
- Section 2      The Senate, as the official representative of the Faculty, shall make recommendations to the Administration of Sacramento City College and to the Los Rios Community College Board of Trustees with respect to academic and professional matters. In accordance with Title 5, these include, but are not limited to, the following areas, each of which is designated as “mutual agreement” or “primary reliance” based on our Board policy. This information is provided in [Board Policy 3411](#) and [Board Policy 3412](#).
- A. Curriculum, including establishing pre-requisites and placing courses within disciplines; *(pr)*
  - B. Degree and certificate requirements; *(pr)*
  - C. Grading policies; *(pr)*
  - D. Educational program development; *(ma)*
  - E. Standards or policies regarding student preparation and success; *(pr)*
  - F. District and college governance structures, as related to faculty roles; *(ma)*
  - G. Faculty roles and involvement in accreditation processes, including self-study and annual reports; *(pr)*
  - H. Policies for faculty professional development activities;
  - I. Processes for program review; *(pr)*
  - J. Processes for institutional planning and budget development; and *(ma)*
  - K. Other academic and professional matters as mutually agreed upon between the Governing Board and the Academic Senate. *(ma)*
- Section 3      The Senate shall promote communication and mutual respect among and within all segments of the Sacramento City College community. The Senate maintains a commitment to equitable outcomes for all student groups, and we resolutely affirm a

college culture that is anti-racist, anti-biased, and which views all faculty, students, and staff as persons of equal worth.

Section 4 The Senate may speak solely through its officers and duly designated representatives.

## Article II – Electorate

Section 1 For purposes of amendments to this Constitution or upon questions of the dissolution of the Senate, the Electorate, hereinafter called the “regular contract faculty,” shall be limited to those persons who teach full-time and those who are tenured but teach less than full -time in this College, or other full-time faculty persons who do not perform any service for the College which requires an administrative or supervisory credential.

Section 2 For all other purposes, the Electorate, hereinafter called the “entire faculty,” shall include the regular contract faculty and those faculty persons who teach part-time in the College or other part-time faculty persons who do not perform any service for the College which requires an administrative or supervisory credential.

## Article III – Membership

Section 1 Any person eligible to vote as defined in Article II, Section 2, above may be a member of the Senate.

## Article IV – Organization

Section 1 The Senate shall consist of one regular contract faculty member as Senator for each ten regular contract members in a division, Student Services, Learning Resources, and departments not in a division, and one part-time faculty member as Senator for each ten full-time equivalent positions in a division, Student Services, Learning Resources, and departments not in a division. Fractional numbers shall be counted as ten if equal to five or more.

Section 1.1 A part-time faculty member shall be defined as a contract faculty person teaching not less than 0.2 FTE (full-time equivalent) at the time of elections.

Section 1.2 In determining the number of full-time faculty equivalent positions, only such positions with a minimum of 0.2 FTE shall be included.

Section 1.3 No division recognized for representation on the Senate shall have less than one full-time and one

part-time seat; divisions with less than 10 FTEF, full or part-time, will receive a position if they have at least 0.2 full or part-time FTEF.

- Section 2 Chairs of Shared Governance committees who are regular contract faculty shall serve as non-voting members of the Senate during the term of their appointment.
- Section 3 The chair of the Department Chairs' Council, who is a regular contract faculty, shall serve as a non-voting member of the Senate during the term of appointment.
- Section 4 In February of each year, the Senate, pursuant to procedures set forth in the bylaws, shall reapportion its membership, based upon the best available faculty strength figures as of the end of the fourth week of the Spring semester. Overages in Senate representation will be resolved by attrition.
- Section 5 Elected members of the Senate shall serve terms of two years. The terms shall be arranged so that one-half of the membership is elected annually. A Senator may not serve more than two consecutive terms. Appointed Senators may serve no more than two consecutive one-year terms. After that, he or she may run in the open election.
- Section 6 The officers of the Senate shall include a President, Vice-President, and a Secretary, and, at the will of the President, a Past-President. The President shall appoint a voting member of the Senate to serve as Parliamentarian. The officers shall perform their functions as set forth in the bylaws.
- Section 7 The term for an officer shall be two years. Officers may not serve more than two consecutive terms.
- Section 8 The Senate may have standing committees and may define and limit the powers and duties of such committees as it deems appropriate.
- Section 9 The Senate shall have a Constitution Committee composed of the Parliamentarian, typically the sitting Vice-President or another faculty member appointed by the President, and at least one other Senator who will periodically review and make recommendations for revision to the Senate Constitution and Bylaws.

Section 1 The Constitution may be amended by resolution of the Senate's Constitution Committee, on approval by the Senate and ratification by the regular contract faculty, as more particularly set forth below:

A. The Senate may direct the Constitution Committee to propose revisions or amendments to the Constitution.

B. Upon approval of such proposals by more than fifty percent of the Senate, the proposals shall be put to the regular contract faculty for ratification.

C. Upon ratification by more than fifty percent of the regular contract faculty, with fifty percent or more voting, the revisions or amendments shall become effective on the date prescribed in the proposal.

Section 2 Officers may be recalled in the manner set forth below:

A. Petitions for recall must be signed by twenty percent of the regular contract faculty and presented to the Senate President or Secretary.

B. The regular contract faculty shall vote on the recall within ten instructional days and will be given at least ten instructional days' notice of the coming vote.

C. If more than fifty percent of those voting support the recall, the office shall be deemed vacant and within ten instructional days the President, or the Vice-President if the President is recalled, shall fill the vacancy in the manner prescribed for vacancies in the bylaws.

Section 3 Senators may be recalled in the manner set forth below: Petitions for recall must be signed by twenty percent of members represented by the Senator and presented to the Senate President. The faculty represented by the Senator shall vote on the recall within ten instructional days and will be given at least ten instructional days' notice of the coming vote. If more than fifty percent of those voting support the recall, the office shall be deemed vacant and within ten instructional days the President or Secretary shall fill the vacancy in the manner prescribed for vacancies in the bylaws.

#### Article VI – Ratification

Section 1 This Constitution shall become effective by a majority vote of the regular contract faculty of Sacramento City College.