

**President's Response
Campus Issue 20-21-03**

Committee or Individual: Campus Safety Committee

Date submitted: 02/25/2020

Issue/Concern: Combining Safety and Development Committees

Summary of Issue:

Members of both Campus Safety and Campus Development committees in 2019-2020 FY considered combining the two committees into one for greater efficiency of communication regarding campus-wide topics that often overlap, as well as simplifies recommendation/request needs from committees for campus community and other committees (e.g. Budget Committee). Committee members in both committees voted favorably for this change. An example of a combined committee from another campus is Building, Grounds, and Safety Committee at American River College.

Action Taken:

Dec. 7, 2020: The campus issue was presented to the Executive Council. After discussion, the Council recommended that the issue be referred to VPA Carrie Bray for investigation and response.

Jan. 11, 2021: The campus issue was shared with VPA Bray via email.

Feb. 1, 2021: VPA Bray emailed M. Kekahu and provided the charges of both committees, which is provided below for reference:

CAMPUS DEVELOPMENT COMMITTEE CHARGE

Reviews short- and long-range plans for general campus development and modifications, as well as for specific facilities. Reviews requests for Facility Resources including space utilization, equipment, communications, and other related topics. Makes prioritized recommendations on the above Facility Resource requests to the Budget Committee for integration with budget and IT requests developed through the unit planning process.

CAMPUS SAFETY COMMITTEE CHARGE

The Campus Safety Committee promotes campus safety, security, and emergency preparedness to endeavor to create a safe and secure learning and working environment for the campus community. The Committee reviews and makes recommendations on campus safety and security issues brought forth by staff, faculty, and students; provides guidance, support, and recommendations regarding safety policies and programs; and assists with emergency procedures planning and programming. The Committee periodically reviews reports of accidents, incidents, and injuries that occur on campus, recommends appropriate action to mitigate adverse trends, and provides oversight of the Environmental, Safety, and Security Program Plan.

VPA Recommendation: After reviewing both charges and committee minutes, the recommendation is that while the two charges differ, the discussions within the meetings do overlap between the two groups. It is often that the same topics are discussed in both groups. VPA Bray suggested that the campus development charge could be added to the campus safety charge, and agrees with combining the two committees.

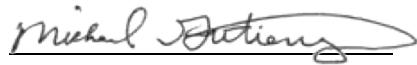
March 1, 2021: VPA Bray's recommendations were discussed in Executive Council. The Council determined that the committees will remain separate, since the College Council has been tasked with reviewing all of the committees. As a result, the Executive Council has asked that all committees remain at status quo until further notice.

March 15, 2021: Campus issue closed. President's Response completed.

President's Response to Executive Council:

I have heard the discussion on Campus Issue 20-21-03.

To follow-up on this campus issue the following actions are directed in accordance with the Executive Council's response: Standing committees will remain unchanged until the College Council completes their review of all standing committees. The Campus Safety and Campus Development committees will not be combined. Campus Issue 20-21-03 is closed.



Michael Gutierrez, President

03/15/2021

Date