



Sacramento City College
Strategic Planning System
Cross-Divisional Program Plan

Planning years: 2020-21 through 2022-23
Plan Type: Program Plan

Title: Safety, Security, and Environmental

OPR: Campus Operations

Collaborative Group(s):

Safety Committee, Campus Development Committee, Facilities Management, LRPD

Reference documents:

- ADA Transition Plan
- Camera Survey
- Injury and Illness Prevention Plan (IIPP)
- Hazard Communication Program (HAZCOM)
- Emergency Procedures Plan
- Exposure Control Plan for Blood-borne Pathogens
- Chemical Hygiene Plan
- Hazardous Materials Business Plan
- Hazardous Waste Operations and Emergency Response Plan
- Spill Prevention Control and Countermeasure Plan
- Fuel Purchase Report
- Respiratory Protection Plan
- Ergonomic Safety Program
- Medical Waste Management Plan
- Underground Storage Tank Reporting Requirements (State Water Resources Control Board)
- CERS Report
- DMV Program Plan Module
- NCS4 National Center for Spectator Sports Safety and Security, Best Practices for Intercollegiate Athletics Safety and Security
- Integrated Pest Management Plan
- Closed Medical Point of Distribution Plan
- Waste Management and Reduction Plan (Compiled by Regenerate@SCC)

Plan Author: Margaret Lednický

Date: December 2019

REVIEW CYCLE: Three year

SECTION I: Overview & Strategic Information

Sacramento City College is committed to creating a healthy, safe, and welcoming environment for our students, employees, and visitors. The College has a comprehensive directory of policies, procedures, resources, and general information related to the many facets of health, safety, and environmental management. Our programs strive to promote a safe and secure working and learning environment, identify un-secure areas, procedures, or actions, and provide an action plan for correction.

SECTION II: Review and Plan

A: REVIEW OF ACCOMPLISHMENT OVER THE PREVIOUS PLANNING CYCLE

2018-2019		
Outcome (AUO/SLO) <i>(formerly called objectives)</i>	Expected results	Progress to date
Injury and Illness Prevention Plan	Provides training, procedures, written communication/ announcements about health and safety in the workplace.	Ongoing evaluations of workplace hazards are provided.
Hazard Communication Program	Program for employer to report any potential hazardous substances in the workplace.	Hazardous Waste Manifest list is prepared annually. County of Sacramento provides permits for our annual Hazardous Materials Disclosure Fee, Hazardous Waste Generator Fee, and Underground Storage Tank Fee.
Emergency Procedures Plan	Establishes procedures for a comprehensive list of emergencies.	List of emergency procedures include, but are not limited to: illness, accident reports, assault, bomb threat, civil defense/disturbance, crisis and/or acts of violence, earthquake, fire, hostage, terrorist situation, power failure, elevator malfunctions, active shooter, safety tips, severe weather or floods.
Exposure Control Plan for Blood-borne Pathogens	Written Plan to control exposures.	Ongoing training provided.
Chemical Hygiene Plan	Written and implemented program to protect employees from hazardous chemicals and health hazards associated with laboratories. Plan also includes fume hood requirements.	Ongoing training provided.
Hazardous Materials Business Plan	Plan is required for "Businesses" that store hazardous materials.	Ongoing inventory of hazardous materials, their location, and response planning is provided.

Hazardous Waste Operations and Emergency Response Plan	Plan is required in an event of a hazardous materials release or threatened release.	Ongoing training provided.
Respiratory Protection Plan	Plan requires employers to protect employees from airborne contaminants in the workplace.	Ongoing training provided for respirators, cleaning and sanitizing, inspection, replacement, repair and maintenance of respirators.
Spill Prevention Control and Countermeasure Plan	Provides for periodic inspections, secondary containment and emergency response for aboveground petroleum storage tanks.	Ongoing training provided for administrators, maintenance staff, auto and diesel faculty.
Ergonomic Safety Program	Training procedures to evaluate and reduce the potential for repetitive motion injuries.	Ongoing training provided.
Medical Waste Management Plan	Policy and procedures for safe handling, management, and disposal of medical waste.	Ongoing training provided.

SECTION III: ANNUAL PROCEDURES AND RESOURCE REQUESTS FOR THE PLANNING YEAR:

Required annually

Procedure	Timeline	Responsible persons	Resource Requirements	Funding Source(s)
Injury and Illness Prevention Plan	Ongoing	OPS Chewning/ Buckner	\$17,100 Annually (Precision Striping, Pest Control, EcoLab)	
Hazard Communication Program	Ongoing	OPS Chewning/ Buckner	County of Sacramento Fees	
Emergency Procedures Plan	Ongoing	OPS Chewning/ Buckner/ Lednický	\$7,000 Annual (Delta Wireless, Sac Fire Extinguisher, Emergency OPS Center)	
Exposure Control Plan for Blood-borne Pathogens	Ongoing	OPS/District	\$0	
Chemical Hygiene Plan	Ongoing	OPS Chewning/		

		Buckner, SAHD Crankfield	\$0	
Hazardous Materials Business Plan	Ongoing	OPS Chewning/ Buckner, SAHD Crankfield	\$0	
Hazardous Waste Operations and Emergency Response Plan	Ongoing	OPS Chewning/ Buckner	\$47,000 Annually (Ingenium, Safety Kleen)	
Respiratory Protection Plan	Ongoing	OPS Chewning/ Buckner/ Castelle/White/ Williams	\$2,000 Annually	
Spill Prevention Control and Countermeasure Plan	Ongoing	OPS Chewning/ Buckner/ Castelle/ White/ Williams	\$1,000 Annually	
Ergonomic Safety Program	Ongoing	OPS Chewning/ Buckner	\$3,000 (Campbell Keller, Bookstore)	
Medical Waste Management Plan	Ongoing		\$4,000 (Stericycle)	
NCS4	Fall 2020/ Spring 2021	OPS Lednicky	\$5,000	
PAC Music Hazardous Waste Cleanup Above Ceiling	Undetermined	OPS Buckner	\$63,000 (Advanced IPM)	
Hughes Stadium Hazardous Waste Cleanup	Undetermined	OPS Buckner	\$73,000 (Advanced IPM)	
#28 Non-Instructional Equipment and Infrastructure Plan - BUS floor	Spring 2021	OPS Lednicky	\$30,000 each floor	
#40 Non-Instructional Equipment and Infrastructure Plan – Safety and Security Improvement	In Progress	OPS Lednicky	\$10,000	
#43 Non-Instructional Equipment and Infrastructure Plan – Hoos Phase 3, Slip Resistant Mats	Summer 2020	OPS Lednicky/ Melo/ Buckner	\$12,000	
#50 Non-Instructional Equipment and Infrastructure Plan – Hoos replacement of starting blocks	Summer 2020	OPS Lednicky/ Melo/ Buckner	\$20,000 Installation	
#77 Non-Instructional Equipment and Infrastructure Plan – Softball new netting	In Progress	OPS Lednicky/ Chewning	\$60,000	